

MARADMIN 555/00

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Date signed: 11/15/2000 MARADMIN Number: 555/00

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FM CMC WASHINGTON DC//MRP-1//
TO MARADMIN
BT

UNCLAS //N05310//
MARADMIN 555/00
MSGID/GENADMIN//

SUBJ/DOD SMART COMMON ACCESS CARD (CAC) EQUIPMENT IMPLEMENTATION//
REF/A/-/DEPSECDEF MEMO OF 10NOV1999/YMD:000405//

RMKS/1. THE PURPOSE OF THIS MARADMIN IS TO PROVIDE COORDINATING INSTRUCTIONS REGARDING UPGRADING THE EQUIPMENT USED IN ID CARD PROCESSING TO SUPPORT THE CAC (ALSO KNOWN AS THE DOD SMART CARD) IMPLEMENTATION.

2. BACKGROUND. PER THE REFERENCE DOD HAS DIRECTED IMPLEMENTATION OF SMART CARD TECHNOLOGY THAT SHALL BE USED AS A DEPARTMENT-WIDE COMMON ACCESS CARD (CAC). THE CAC SHALL BE THE STANDARD ID CARD FOR ACTIVE DUTY MILITARY PERSONNEL AND THE SELECTED RESERVE, DOD CIVILIAN EMPLOYEES AND ELIGIBLE CONTRACTOR PERSONNEL. ALL OTHER ID CARD RECIPIENTS SHALL RETAIN THEIR CURRENT ID CARD.

3. THE CAC SHALL BE ISSUED AND MAINTAINED USING THE INFRASTRUCTURE PROVIDED BY THE DEFENSE ENROLLMENT ELIGIBILITY REPORTING SYSTEM (DEERS) AND THE REAL-TIME AUTOMATED PERSONNEL IDENTIFICATION SYSTEM (RAPIDS). THE PURPOSE OF THE UPGRADE IS TO ENABLE ISSUANCE OF THE NEW UNIFORMED SERVICES ID CARD/CAC. AS THERE ARE NEARLY 800 RAPIDS SITES THROUGHOUT DOD, THIS IMPLEMENTATION IS A GREAT UNDERTAKING AND CHALLENGE. WE MUST ENSURE OPEN LINES OF COMMUNICATION AND MAINTAIN FLEXIBILITY AS SCHEDULES MAY SHIFT. AS THE SITE INSTALL DATES APPROACH, A PARTNERSHIP WILL EVOLVE BETWEEN THE USMC RAPIDS SITES AND THE DEFENSE MANPOWER DATA CENTER, DEERS RAPIDS PROGRAM OFFICE (DMDC/DRPO). SITES WILL BE NOTIFIED: 120 DAYS PRIOR TO IMPLEMENTATION; 90 DAYS PRIOR TO INSTALLATIONS, SITES WILL BE CONTACTED TO ENSURE ALL REQUIRED ACTIVITIES HAVE BEEN COMPLETED; AND 30 DAYS PRIOR TO INSTALLATION, AS A FINAL REMINDER.

4. ACTION. ALL ID CARD SITES WILL BE UPGRADED TO RAPIDS VERSION 6.0 TO SUPPORT THE CAC IMPLEMENTATION. THIS UPGRADE INVOLVES SOFTWARE AND HARDWARE CHANGES THAT REQUIRE ADDITIONAL WORKSPACE AND POSSIBLY MANPOWER.

(1) INSTALLATION SCHEDULES SHALL BE COORDINATED BETWEEN YOUR LOCAL OR BASE NETWORK CONTROL CENTER PERSONNEL AND THE MITNOC SO THAT PROJECTED PROBLEMS WITH FIREWALLS AND NETWORK CONCERNS MAY BE ADDRESSED. ALL SPECIAL REQUIREMENTS OR ACTIONS NECESSARY TO CONFIGURE FIREWALLS WILL BE COORDINATED THROUGH THE DRPO. IF THIS HAS NOT BEEN ACCOMPLISHED PRIOR TO THE INSTALL DATE AND PROBLEMS ARISE AT A GIVEN SITE, THAT SITE WILL BE RESCHEDULED. THE NEW INSTALL DATE WILL FALL TO THE END OF THE PROPOSED SCHEDULE.

(2) THE FOLLOWING IMPLEMENTATION SCHEDULE IS PROVIDED. REMEMBER THAT IT IS SUBJECT TO CHANGE. YOU SHOULD REMAIN AS FLEXIBLE AS POSSIBLE:

SITE LOCATION	RAPIDS SITE #/ DEERS SITE ID	INSTALL DATE
HQBN MCB KANEOHE BAY	233/102095	01/09/01
USMC CAMP SMITH	231/104961	01/09/01
HENDERSON HALL	145/104034	01/18/01
MCCDC QUANTICO	164/101467	01/16/01
USMC SVC REPRESENTATIVE	396/104960	01/17/01
USMC RETIRED ACTIVITIES	1254/101184	01/17/01

MCRD (CPAC) SAN DIEGO	184/105100	01/22/01
JRC MCAS MIRAMAR	065/107745	01/22/01
CAMP HANSEN	682/700127	01/26/01
CAMP KINSER	603/700127	01/30/01
CAMP BUTLER/FOSTER	601/700127	02/05/01
CAMP LEJEUNE	211/101456	02/05/01
MCAS CHERRY POINT	003/102627	02/06/01
MCAS BEAUFORT	031/102207	02/06/01
CAMP GEIGER	NEW SITE	02/07/01
MCRD PARRIS ISLAND	197/101453	02/08/01
MCAS NEW RIVER	209/103123	02/08/01
MCAS IWAKUNI	618/700161	03/09/01
CAMP PENDLETON	196/101454	03/12/01
CAMP FUJI	694/700551	03/13/01
MCAS YUMA	068/102060	03/14/01
MCAGCC 29 PALMS	072/102058	03/15/01
MCSA KANSAS CITY	187/102064	08/08/01
1ST MARINE CORPS DISTRICT	139/102061	08/22/01
HQBN MARFORRES	018/102063	10/15/01
MCLB BARSTOW	079/102062	11/06/01
MCLB ALBANY	010/102200	12/10/01

(3) ENSURE THAT ALL USERS HAVE VALID USER LOGON IDS, PASSWORDS, AND ARE PRESENT FOR TRAINING THE DAY AFTER YOUR INSTALL. THE TRAINING WILL BE CONDUCTED BY A REPRESENTATIVE FROM EDS, THE TRAINING CONTRACTOR, AND WILL ALSO INCLUDE A VIDEO APPROXIMATELY 13.5 MINUTES IN LENGTH AND A CD ROM, BOTH OF WHICH THE SITES WILL RETAIN.

5. EQUIPMENT. DMDC/DRPO WILL NOT SUPPORT ANY EQUIPMENT MOVES DURING INSTALLATION OF RAPIDS VERSION 6.0. TELOS, THE CONTRACTOR PERSONNEL WHO INSTALL AND MOVE THIS EQUIPMENT, WILL BE WIDELY DISPERSED AND UNAVAILABLE FOR SUCH MOVES. THIS MORATORIUM WILL REMAIN IN EFFECT UNTIL COMPLETION OF THIS SCHEDULE.

(1) AS WITH THE CURRENT ID CARD, THE CAC WILL INCORPORATE BARCODES, TEXT, AND GRAPHICS, WHICH WILL BE PRINTED BY THE RAPIDS SYSTEMS ON THE FRONT AND BACK FACES OF THE CARDSTOCK. IN ADDITION, THE CAC WILL INCORPORATE AN INTEGRATED CIRCUIT CHIP (ICC) WHICH WILL BE ENCODED BY RAPIDS WITH INFORMATION SPECIFIC TO EACH RECIPIENT. BECAUSE THE CAC CARDSTOCK IS MADE OF PLASTIC RATHER THAN TESLIN, IT REQUIRES A DIFFERENT TYPE OF PRINTER THAN THE CURRENT ID CARD. HOWEVER, SINCE NOT EVERY ONE WILL BE ELIGIBLE TO RECEIVE THE CAC, THE CURRENT TESLIN PRINTING CAPABILITY WILL ALSO CONTINUE TO BE NECESSARY. THIS MEANS THAT EACH RAPIDS WORKSTATION WILL NOW REQUIRE TWO PRINTERS INSTEAD OF ONLY ONE, AS WELL AS A HUB TO PROVIDE A PARALLEL PORT FOR THE SECOND PRINTER. IN ADDITION, THE CAC INCORPORATES A PERSONAL IDENTIFICATION NUMBER (PIN) WHICH MUST BE INITIALIZED UPON ISSUANCE AND THEN ENTERED BEFORE EACH USE. THIS MEANS THAT TWO SMART CARD READERS ARE REQUIRED (ONE FOR THE ISSUING OFFICIAL AND ONE FOR THE RECIPIENT), AS WELL AS ONE STAND ALONE PIN PAD TO BE USED BY THE CARD RECIPIENT FOR PIN INITIALIZATION.

(2) EQUIPMENT THAT IS REPLACED MAY BE EXCESSED LOCALLY. DMDC/DRPO WILL DETERMINE WHAT EQUIPMENT WILL AND WILL NOT BE EXCESSED.

6. RECOMMENDED DEVELOPMENT OF AN INTEGRATED TEAM OF REPRESENTATIVES FROM CUSTOMER SERVICE (ID CARD ISSUING CENTER), BASE COMMUNICATIONS, PUBLIC AFFAIRS AND OTHERS TO HELP ENSURE ALL ACTIONS HAVE BEEN COMPLETE AND EVERYONE ASSOCIATED WITH THE PROJECT ARE ENGAGED IN THE PROCESS.

7. WE WILL CONTINUE TO KEEP YOU INFORMED AS DEVELOPMENTS OCCUR. POC IS MRS. STROZ OR MRS. REITER, CMC MRP-1, DSN 278-9529, OR COMMERCIAL (703) 784-9529, OR FAX DSN 278-9828 OR COMMERCIAL (703) 784-9828.//

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